



TOWN OF ASHBURNHAM

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TOWN ADMINISTRATOR'S REPORT

April 3, 2017

Town Administrator's reports are available on-line at <http://www.ashburnham-ma.gov>

COMMITTEE/COMMISSION UPDATES

Volunteer Openings. Currently there are openings on the following: (2) Conservation Commission, (2) Parks & Recreation Committee; (1) Board of Assessor's Member. These are listed on the Town's website under Volunteer Opportunities.

MEETINGS

Regional Town Admin/Managers Meeting. We had our second regional TA/TM meeting on Thursday at the Old Mill Restaurant. The meeting went very well and provided us with an opportunity to work as a regional think tank on various issues to help each other problem solve. We look forward to meeting again with a few specific discussion points after Town Meeting Season.

PERSONNEL

Wayne Little. After the passing of our long-time Plumbing/Gas Inspector Maurice Picard in February, Wayne had increased his role for the town from alternate Plumbing/Gas Inspector to cover additional calls and a greater workload. The Town advertised the position and we are pleased to announce that Wayne has accepted the appointment of Plumbing/Gas Inspector for the Town effective March 30, 2017.

David Baldini. Moving Wayne from the alternate Plumbing/Gas Inspector position to the part-time position, left the alternate position vacant. We have hired David Baldini to serve as the Town's alternate plumbing and gas inspector to assist Wayne in completing the Town's plumbing/gas inspections that are needed.

Janet Robins. We have extended the temporary COA Director position for Janet until June 30, 2017. This will allow for further considerations for the best interests and future operations of the Ashburnham Senior Center.

PROJECTS

Bresnahan Center. After the last meeting, we contacted Town Counsel, Deb Phillips. We are waiting for a response on the procurement inquiry. In regards to Insurance, we checked with MIIA, the Bresnahan Center has "Builder's Insurance," through the Town and paid the premium the first year. However, no payments were made in the subsequent years. We are working with MIIA to determine what the costs were per year in order to provide those amounts to the Bresnahan Center. It is likely this was an administrative oversight we the Town failed to mail an annual bill.

Budget FY18. We will be meeting with the Advisory Board on April 11th to further discuss the FY18 budget. On April 18th, I will be presenting my FY18 budget before a joint meeting of the Selectmen and Advisory Board.

Community Engagement. Through discussions of regionalizing the Senior Center, the concern about community engagement has surfaced and become forefront. To work on getting a better handle on community engagement and outreach in Ashburnham, I will be working on hosting a round table meeting engaging Community and Town leaders.

DPW Site. The Brownfield's EPA Phase II study is now underway, with the first site visit by the consultants having taken place on March 30th.

Sherbert Road. We met with Tighe & Bond representatives last week ago to officially "kick-off" this project. Borings were marked this week and the work is projected to begin this week into next, weather dependent. The USDA application is underway, with an estimation for submittal being the end of April/beginning of May. We hope to have an approved USDA application ready and contingent acceptance on a STM vote in October 2017.

On-Going Projects—*No update at this time*

- Cable Contract
- Community Compact Cabinet Grants
- Green Communities Grant
- DLTA Grant(s)
- Health Insurance
- Meissner Property
- MOU Gardner
- Parking Main Street-Signage
- Route 101
- Visit of Liquor Establishments in Town
- Watatic Dam
- Website Revamp